

Town of Colfax Plan Commission Minutes

April 26, 2017
Town Hall
6:30PM

Activity

1. Call to Order

Terry called the meeting to order at 6:35 p.m.

2. Roll Call

*Terry Nichols, Solomon Plank, Paul Verdon, Johnne Smalley;
Guests: Brian Hostak, Kathy Stahl, Lee Bohland.*

3. Minutes from previous meeting

February 22, 2017 Plan Commission Minutes presented. Paul Verdon moved to accept minutes as presented. Johnne Smalley seconded. Motion passed.

4. Public Comments: No official comments made

5. Old Business:

- The Plan Commission suggests that the Town Board approve the Bore Hole Ordinance. Town clerk needs to send all required documents regarding the Bore Hole Ordinance to the Town Board.

6. New Business

1. Discussion on subdivision ordinance.

- Issues we would like to have Allen Harvey's opinion on regarding our future subdivision ordinance:

1. Lot size and shape
2. Right-of-way and lot sizes
3. Appropriate set-back distances for buildings, septic systems, wells.
4. Definition of set-back distances (drip line vs. foundation)
5. All subdivisions be recorded for future reference
6. Acceptable size/height of Wind Turbines and Solar Panels
7. Acceptable livestock/poultry numbers/lot size.
8. Soil types and set back distances for septic systems/wells

2. Discussion on variances. None

3. Discussion on township priorities.

- *Communication between Town Board, Plan Commission, and the community needs to be improved. Township Webpage needs to be used in a more productive manner. All minutes, agendas and notices need to be placed on the webpage. Town Clerk needs to be able to make simple changes on the webpage. **Town Board may need to reconsider the current contract with webmaster.***
- *Procedures need to be better defined. Between County-Town-Plan Commission.*
- *Forms need to be available to public to download from the Town Website.*
- *Town Clerk needs to be adequately trained on managing the Town Website.*

4. Discussion on meeting with Howard township on an intercommunity agreement.

- *Johnne talked about her discussions with Town Board and Howard Clerk/Town Board regarding NM Mining ordinance extending into opposite township/County. Set-backs, lights, noise, water testing, etc. Johnne has scheduled us to meet with Howard Board on May 2. Howard Plan Commission does not deal with mining issues because the town is not zoned. Johnne is getting legible copies of the NM Mining amendments to the various individuals.*

7. Set next agenda and meeting date.

Public Hearing, Plan Commission Meeting, Town Board Meeting 7:00 PM on Wednesday May 24

8. Motion to adjourn made by Johnne Smally, second by Solomon Plank, Approved.

9. Adjourned at 8:49 p.m.